

Rouge Valley Health System Board of Directors Meeting

Tuesday, September 22, 2009

8:00 a.m. to 10:00 a.m.

Rouge Valley Centenary, Dr. Bruce Johnston Conference Room

MINUTES

Present:

J. Ecker, Chair	T. Atkins	D. Barlow	R. Deebank	R. Ganderton
Dr. H. Huang	Dr. A. Janmohamed	J. Kaufman	R. Lawson	P. Lobraico
L. Mungall	L. Paananen	J. Wideman	J. Wiersma	

Regrets:

E. Fleury	L. Mattam	P. McNeil	Dr. N. Mohan	B. Oldman
L. Ray	T. Reeves	A. Saunders N'daw		

Recorder:

C. Pember

J. Ecker called the meeting to order and welcomed two of the three new Board members to their first meeting; Loreen Paananen and Rhonda Lawson.

1. STAFF RECOGNITION

Dr. Yehuda Nofech-Mozes was recognized at the Board meeting. Dr. Nofech-Mozes is a paediatrician at Rouge Valley who divides his time between RVHS and the Hospital for Sick Children. He is also the director of the Paediatrics medical education program at RVHS, which pairs a team of Rouge Valley paediatricians with University of Toronto medical students who are completing their six-week core paediatrics rotation and electives. In this role, Dr. Nofech-Mozes helps to guide the first paediatrics experience that many medical students ever have.

In June, the University of Toronto recognized Dr. Nofech-Mozes for his commitments to quality patient care and education, and bestowed him with the Lionel Weinstein Clerkship Teaching Award. This award is presented to a member of the university's department of paediatrics who has shown excellence in teaching; has received the most nominations by students; has received the highest peer and student evaluations; and has shown innovation in his or her teaching and course development.

Dr. Nofech-Mozes has been credited by his students as "a truly gifted teacher with an incredible zeal to teach". He has been called an "inspiration", who "represents the excellence that all physicians should strive for".

Dr. Nofech-Mozes was thanked for his continuous effort and commitment to the education program and to RHVS.

R. Ganderton expressed his gratitude to team members at Rouge Valley's Public Affairs & Community Relations, plus the Foundation for winning a total of 5 APEX Awards for

Publication Excellence. The awards recognize outstanding achievement in writing, graphic design and several other communications categories.

- Advertising & Marketing Campaigns, for the “Good News at Rouge” advertising campaign. This award went to director Dave Brazeau and to senior communications specialist Nicholas Smith.
- In the Newsletter category, communications specialist Akilah Dressekie and Nicholas Smith won for their writing and design work on The Echo, the RVHS newsletter.
- In the category of Blogs, Forums & Wikis, RVHS won for the President’s Blog

The two awards won by the RVHS Foundation are thanks to Kerry McLeish, Foundation communications specialist in the categories of Annual Report Design & Layout and for Meeting & Event Materials, for the Mayors’ Charity Golf Classic program 2008.

2. DECLARATION OF CONFLICT OF INTEREST

None were declared.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING ON JUNE 23, 2009

It was moved by P. Lobraico and seconded by T. Atkins that the minutes of the meeting held on June 23, 2009 be approved. CARRIED

4. BUSINESS ARISING FROM THE MINUTES

There was none.

5. COMMITTEE REPORTS

5.1 EXECUTIVE COMMITTEE

The Executive Committee report was combined with the Chair’s report and was included in the Board package. In addition, J. Ecker expressed her appreciation to the staff as well as R. Deebank on the governance interview as part of Rouge Valley’s Accreditation process.

It was moved by J. Wideman and seconded by D. Barlow that the reappointments of the following physicians are extended for one year pending the new Chief of Staff appointment.

- *Dr. Kevin C. Moran, Site Lead, Emergency, RVC*
- *Dr. Gary Mann, Site Lead, Emergency, RVAP*
- *Dr. Karen Chang, Interim Site Lead, Paediatrics, RVC*
- *Dr. Paul Meinert, Interim Site Lead, Paediatrics, RVAP*

CARRIED

5.2 GOVERNANCE & NOMINATING COMMITTEE

No Report.

5.3 FINANCE COMMITTEE

D. Barlow provided the report in L. Ray's absence. Committee reports for the last two meetings were in the Board package. Meetings over the summer have focused on a review of operating results for the fiscal year to date where RVHS is being challenged by cost pressures in a number of program areas, environmental support services and by weighted cases and volumes, notably in the ED and Ambulatory Care areas. First quarter unaudited statements show an unfavourable variance to plan. July results have shown some modest improvement, with some further progress on the cost side reported for August but it is evident there are challenges ahead.

D. Barlow indicated that an area also receiving oversight by the committee is a Revenue Enhancement initiative being spearheaded by a Task Force headed by John Aldis and Rick Gowrie. As noted in the report, revenue opportunities to generate \$1M have been identified, with opportunities expected to generate \$700,000 annually already approved and implemented.

He also indicated that the committee's terms of reference were reviewed with minor changes coming forward at the next Board meeting. Development of a formal policy for RVHS regarding disclosure of detailed financial information will be coming forward.

It was moved by D. Barlow and seconded by J. Wiersma that the Board approves the Q1 operating results. CARRIED

5.4 BUILDING COMMITTEE

The Building Committee report was included in the Board package.

5.5 AUDIT COMMITTEE

No report.

5.6 QUALITY & RISK COMMITTEE

The Quality & Risk Committee report was included in the Board package. In addition, J. Wideman indicated that the committee met three times over the summer. The committee approved the terms of reference at their last meeting. The committee reviewed the revised Balanced Scorecard and received a presentation on risk mitigation. Also enclosed in the package was an administrative policy on the complaint management process.

It was moved by J. Wideman and seconded by J. Kaufman that the Board approves the Terms of Reference for the Quality & Risk Committee. CARRIED

It was suggested that the Balanced Scorecard be reviewed quarterly, a month after quarter end, by the Board starting with the October Board meeting. D. Sharma will be invited to attend and review the scorecard.

R. Ganderton reported on a recent conversation with the Minister of Health with respect to the Emergency Department performance. He indicated that data is old and would not reflect changes taking effect this year in terms of major impacts.

6. COMMUNITY ADVISORY GROUP UPDATE

J. Ecker noted, in A. Saunders N'daw's absence that no meetings were held over the summer, however, CAG members were able to provide input into hospital signage re: pandemic planning. The next meeting will be held on October 13th. Several CAG members, including the Chair, plan to attend the CE LHIN community forum on culture, diversity and equity on September 29th.

7. CHAIR'S REPORT

The Chair's Report was circulated with the Board package.

8. PRESIDENT'S REPORT

The President's Report was circulated in the Board package. R. Ganderton indicated that Sonia Peczeniuk, Vice President, Medical Affairs and Clinical Support Services recently achieved Fellow status at the American College of Healthcare Executives. R. Ganderton responded to questions raised regarding the report. Specifically, he provided an update on the systems readiness for a possible resurgence of H1N1 in the fall.

9. CHIEF OF STAFF REPORT

There was none.

10. MEDICAL STAFF SOCIETY UPDATE

Dr. Amir Janmohamed, President of Medical Staff Society circulated his report. A meeting was held on September 16th with both J. Ecker along with other members of the Board and R. Ganderton in attendance. A "State of the Nation" address was provided by J. Ecker and R. Ganderton. Dr. Janmohamed indicated that communication with the physicians has improved so there are no surprises when information is relayed.

Going forward, MSS meetings will be held on the third Tuesday of each month and will rotate between the sites.

11. FOUNDATION REPORT

The Foundation Report was circulated at the meeting. J. Wiersma, Chair of the RVHS Foundation indicated that numerous events are being held in the community. Five new Board members have been appointed to the Foundation Board of Directors; Gord and Ann Moore, Dr. Mark Prieditis, Dr. Joe Ricci and Lucy Stocco of Tribute homes. An integrated orientation with new Foundation Board members and new Hospital Board members was held on September 2nd.

The Foundation Board of Directors endorsed developing a case for \$5M for an MRI campaign and are hopeful that this can be completed in the year.

In addition, the Foundation is raising funds for cardiac care. A new project this year is "To Rouge With Love" being hosted by Gord and Ann Moore on Thursday, February 11, 2010.

J. Wiersma indicated that RVHS received \$182,000 from the Mayor's Charity Golf Classic with proceeds going to the RVAP Redevelopment.

12. OTHER BUSINESS/ITEMS FOR INFORMATION

It was noted that T. Atkins will provide an update on lessons learned from the Board Hearing at the October Board meeting.

13. FEEDBACK FORMS

Feedback forms to be completed and returned to C. Pember.

14. NEXT MEETING

The next meeting will be held on Tuesday, October 27, 2009 at 8:00 a.m. in Conference Rooms B/C at RVAP.

15. IN CAMERA MEETING

It was moved by J. Wideman and seconded by L. Mungall that the Board proceed to an In Camera meeting. CARRIED

Separate Minutes.

On a motion by T. Atkins and seconded by Dr. A. Janmohamed, the Board ended the In Camera meeting. CARRIED

16. ADJOURNMENT

On a motion moved by T. Atkins and seconded by J. Wideman the Board meeting adjourned at 10:30 a.m. CARRIED

17. **UNRELATED DIRECTOR ONLY SESSION**

An unrelated director only session was held.

A handwritten signature in cursive script, reading "Jared Ecker", is written above a horizontal line.

J. Ecker, Chair